



Discharge Information

Discharge Planning

When the clinical team assesses your condition that you do not require to stay in hospital for treatment, you will be discharged. You may contact ward staff or medical social worker for assistance, if necessary.



Discharge Checklist

Discharge Procedure

Upon discharge, nursing staff will give you a form. You need to go to Shroff Office to finalize your account, and then to the Pharmacy for drug collection.

Shroff Office

Address: 1/F, Block S, QMH

Service hours:

Monday to Friday - 8:30 a.m. to 7:00 p.m.

Saturday - 8:30 a.m. to 1:00 p.m.

Sunday & Public Holiday - 9:00 a.m. to 1:00 p.m.

Tel.: 2255 4884

(During non-office hours, please go to registration counter at Accident & Emergency Department for assistance)

Drug Collection

Our Pharmacy provides 24 hours service.

Address: 1/F, Block S, QMH



Other Information

Enquiry

For enquiries on services and facilities of the hospital, please contact the Enquiry at 2255 3838 or visit our hospital website.



QMH Website

In-patient Safety

Some safety tips for inpatients:

1. Press "Call Bell" for help
2. Fall prevention
3. Tell healthcare providers your name actively
4. Psychological support
5. Do not bring sharps / dangerous objects; or to be kept safe by ward



Safety Tips

Appreciation / Feedback

Please contact our Patient Relations Unit:

Tel.: 2255 3726

Fax: 2816 0675

Email: qmhpru@ha.org.hk

Address: Rm 22, G/F, Wing E, Main Block, QMH



Online Form



瑪麗醫院

Queen Mary Hospital



Admission Notice

This notice contains important information. Please read the contents carefully.

Hospital Authority (HA) is a statutory body which manages HA hospitals. References to "HA hospitals" are to that part of HA and its staff managing the HA hospitals concerned.

(HKWC PR&E - Sep 2022)

General Information

Examination and Treatment

1. Patients may be transferred to another HA hospital for continuing treatment.
2. Doctors may arrange tests, examination and treatment deemed necessary on your clinical condition with your consent.
3. You may be examined or cared by House Officers, students of medical, nursing or allied health grades, under the supervision of qualified professionals.



Visitor

1. Unless you disagree, hospital may disclose your ward/bed number to persons requesting to visit you.
2. Children under 12 are not allowed to go inside the ward.



Latest Arrangement

Personal Belongings / Valuables

1. Please do not bring personal belongings or valuables to HA hospitals.
2. Please take care of your personal belongings. The hospital is not liable for any loss or damage to your personal property, howsoever arising. Take all your personal property upon discharge.



3. If your cash is temporarily kept by the hospital, the hospital may deposit the cash to HA's bank account for security reason. The same amount of cash will be returned upon discharge.
4. If your personal property is left behind and unclaimed for three months, it shall be considered as abandoned. Hospital may dispose of it in any way it considers appropriate.



More Info

Patient's Rights and Responsibilities

Please read carefully the "Patients' Charter" to understand your rights and responsibilities when using services at HA hospitals. This will enhance your relationship with healthcare providers.



Patients' Charter

Application of Patient Data

You can apply for your data such as copy of medical records and medical report via our Health Information and Record Office.



Application Form

Address: 2/F, Block S, QMH

Personal Data (Privacy) Ordinance

Please refer to the "Notice to Patient" regarding use and disclosure of personal data.



Notice to Patient

Admission Information

Admission Information

Please present the original copy of your identity document and proof of address dated within last 6 months, e.g. electricity / water / telephone bill, at registration for each admission.



Rules and Regulations

1. Your next-of-kin can contact the ward nurse for arrangement to meet with doctor in charge.
2. To protect your safety, you should not leave the ward without notifying the ward staff.
3. Please do not use the electricity sockets in ward for private purposes.
4. Smoking is strictly prohibited in the hospital compound.
5. Without consent of any member of the staff, please do not take photographs or videos in the hospital.
6. No person shall use any language that may cause offence or annoyance to other people or behave in an indecent or disorderly manner. Offender may be prosecuted.
7. No hospital staff is authorized to accept gratuity or present.

